



APPLICATION FORMAT FOR CHANGE IN THE STUDENT'S PROFILE

The Principal
Berry's Global Discovery School
Malsian.

Dated: _____

Respected Madam,

Kindly make the changes in my ward's profile as per the details given below:

Tick () the changes Desired	Change	Previous	New
	(a) Student's Name		
	(b) Father's Name		
	(c) Mother's Name		
	(d) Phone Number		
	(e) Date of Birth		

I am enclosing the requisite supporting document for the same. Kindly do the needful at your end and update in school records.

Thanking you
Yours Sincerely,

_____.

Please Note:

- 1) Application will be accepted in this format only.
- 2) Photo copy of the format may be used.
- 3) Change in the profile is permissible till **class VIII** only.
- 4) Supporting documents will be required to make any change in the name of student, mother or father and date of birth.